



Downtown Paris BIA - Board Of Management Meeting – 9:00am, Wednesday May 14th, 2025

Agenda:

Attendance

- 1) Approval of Agenda - addition/deletion of items for discussion**
- 2) Approval Of Previous Minutes**

Friday April, 11th, 2025:

Depositions / Presentations / Delegations:

Erica Holgate (Construction Liaison) - "Downtown Dig Update"

Rubyyy; Saturday's In Paris

- 3) Council Report and Related Business (L. Oakley)**
- 4) Monthly Financial / Operational Reports + Business (Presentation and Approval).**
 - a) Most Recent Financial Report (incorporates Bank Statement, Statement of Income, Bank Reconciliation, etc)  March 2025 BIA Bank Statement .pdf
 - b) Current Budget vs. Actual (updated in real time)
 April Paris BIA - Statement of Income 2025.pdf
 - c) Monthly Cheque Requests –
 - d) Bank Reconciliation
 - e) Monthly Deposits – none
 - f) Internic.ca - monthly/annual charges are linked to Shelley's credit card, need to find alternate solution
 - g) Approval of Report/Requests



6) Committee Reports

- a) [Policies & Procedures Report](#) - David Mahn ([Policies to review are here](#))
- b) [Strategic Planning Report](#) - David Mahn ([Survey Summary](#) to date)
- c) Promotions - Amy Jackson
 - i) Touch Screen Computers - program or sell
- d) Finance - Sandra Sousa

7) Contract Position Updates

- a) Shelley's Coordinator contract
- b) Rubyyy's Tech Director contract

8) Other Business

- a) Patty Hayes - meeting recap Monday April 21st, 2025
- b) Motion to approve the policies drafted to date.
- c) Amend the motion to eliminate the purchase of a cell phone for the BIA
- d) motion to have a booth at fairgrounds at all KL events for 2025

Next Meeting(s) and Planning

Promotions - Wednesday May 21st, 530pm @Library Upstairs Meeting Room (will send out invitation once room is confirmed)

Scheduled Board Meeting - Wednesday June 11th, 9:00am @ County Office (invitation has been sent please let Shelley know if you have not received it)

Adjournment