



**Downtown Paris BIA - Board Of Management Meeting – 8:30am, Wednesday
March 26th, 2025**

In-person: County Office Meeting Room

Minutes:

1. Attendance: P. Ritchie, D. Mahn, L. Oakly, Recording Secretary: S. Vlasic.
Virtually: Z. Haight, A. Jackson, S. Sousa Regrets: E. Silva. Guest: B. Webb

2. Elections: B. Webb ran nominations for Paris BIA Board of Management. All nominations were done publicly. A motion was made to make all voting public. **P. Ritchie moved, D Mahn second to “have an open election where everybody verbally says their vote and the results of that vote stand as the election.” No opposition, MOTION CARRIED.**

L. Oakley has abstained from voting.

Nominations for Chair: Penny Ritchie, David Mahn, Amy Jackson

L. Oakley moved, P. Ritchie second to “close nominations for Chair.” No opposition, MOTION CARRIED.

- 3 votes for Penny Ritchie
- 2 votes for Amy Jackson

Chair: Penny Ritchie

Nominations for Vice Chair: David Mahn, Amy Jackson

P. Ritchie moved, D. Mahn second to “close nominations for Vice Chair.” No opposition, MOTION CARRIED.

- 4 votes for David Mahn
- 1 votes for Amy Jackson

Vice Chair: David Mahn

Nominations for Treasurer: Sandra Sousa

L. Oakley moved, D. Mahn second to “close nominations for Treasurer.” No opposition, MOTION CARRIED.

Sandra Sousa has been the only person nominated and has chosen to stand, she is therefore appointed Treasurer.



Nominations for Secretary: Zack Haight

L. Oakley moved, P. Ritchie second to “close nominations for Secretary.” No opposition, MOTION CARRIED.

Zack Haight has been the only person nominated and has chosen to stand, he is therefore appointed to Secretary.

L. Oakley moved, D. Mahn second to “certify the results of the election.” No opposition, MOTION CARRIED.

L. Oakley moved, D. Mahn second to “destroy the ballots.” No opposition, MOTION CARRIED.

3. P. Ritchie and D. Mahn set a loose agenda for the remainder of the meeting to discuss subcommittees, programs and projects.
4. There was a general conversation around implementing standing and ad hoc subcommittees; Finance, Dig, Strategic Planning, Policies & Procedures.

P. Ritchie moved, S Sousa second that “Matt Cumming (Chair), Katherine Pickering (Vice Chair), Val Simpson (Treasurer), Michelle VanLaeken (Secretary), the former board members will now be removed as the signing authorities of the Downtown Paris BIA Board of Management.” No opposition, MOTION CARRIED.

D Mahn moved, P Ritchie second to “establish a finance subcommittee and and with I would play Sandra as chair of that subcommittee.” No opposition, MOTION CARRIED.

P. Ritchie moved, D Mahn second that “the BIA allocate some funds for a computer and a phone for the BIA coordinator” No opposition, MOTION CARRIED.

P. Ritchie moved, D Mahn second “Adjournment at 9:59am” No opposition, MOTION CARRIED.