



Downtown Paris BIA - Board Of Management Meeting – 9:00am, Wednesday September 10th, 2025

Minutes:

D Mahn called the meeting to order at 9:15am

Attendance:

- 1) Approval of Agenda - addition/deletion of items for discussion** - S. Sousa made a motion to approve the agenda L. Oakley second, no oppositions, motion carried.
- 2) Approval Of Previous Minutes** - L. Oakley made a motion to approve the previous minutes and S. Susa second, no opposition, motion carried.

Wednesday August, 13th, 2025:PENDING 2025 August Paris BIA - Board Meeting - Minutes.docx

3) Depositions / Presentations / Delegations:

Erica Holgate (Construction Liaison) - "Downtown Dig Update" - E. Holgate gave an update on the downtown dig. The 2026 schedule should be prepared in the next month or so. 2026 will start on Mechanic and then move to the intersection on William.

- 4) Council Report and Related Business (L. Oakley)** - L. Oakley gave an update from a council perspective. There will be a vote on Sept 23rd as to if the county will reinstate the blue bin program in the BIA area. Express concerns at the meeting or via letter before the meeting. The Mayor has Strong Mayor powers to create the budget on his own. If something not in the Mayors budget and the mayor votes against the amendment it will require $\frac{2}{3}$ majority to make a change.

5) Monthly Financial / Operational Reports + Business (Presentation and Approval).

- a) Bank Statement July BIA Bank Statement.pdf
- b) Current Budget vs. Actual July Paris BIA - Statement of Income 2025.pdf
- c) Monthly Cheque Requests August 2025 Paris BIA Cheque Requisitions.pdf
- d) Bank Reconciliation July BIA Bank Rec and list of transactions.pdf
- e) Monthly Deposits – none



f) Credit Card Update - Space at Hand, Internic - Sandra will take a cheque to TD today and we should have a credit card in 2 weeks. The Space at Hand Internic will move to CC payment.

Approval of Report/Requests

6) Committee Reports

a) Promotions

- i) Block Party/Evenings in Paris - Shelley is handling the food, Sandra is handling the water. Firefighters are BBQing, Legion is doing the beer garden.
- ii) Jingle Bell Night - County asked if we could relocate the tree to the park. S. Sousa made a motion to use a real tree for Jingle Bell night. Z. Haight second, no opposition motion carried. The county has ordered new snowflakes for the light posts. More Christmas lights are needed for the tree, County may possibly purchase them or we can look into donations from Mohammed.
- iii) Schuyler Willson - email was sent to clarify the contract with the payment. Shelley will set up a meeting with Schuyler, Penny, David, Sandra, Shelley, Erica. Was there a business list provided. Contract, Communication and List.

Next Meeting(s) and Planning

Promotions - TBD @Library Upstairs Meeting Room

Scheduled Board Meeting - Wednesday October 8th, 9:00am @ County Office (invitation has been sent please let Shelley know if you have not received it)

Adjournment - 10:32 S. Sousa made a motion to adjourn L. Oakley no opposition, motion carried.